

## **SMG Job Description**

**Job Title:** Stand Runner

**Department:** Food and Beverage

**Reports To:** Concessions Manager

**FLSA Status:** Non-Exempt

### **Summary:**

Assist in stocking of Concession stands before and during events. Assist with clean up and post-event breakdown.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned.

- Transferring product to concession stands/carts.
- Help receive deliveries.
- Rotates stock and inventory.
- Prepare for future events.
- Setup product in stands.
- Stock, clean and organize the Commissary, Stands and Surge areas.
- Accept phone calls for product replacement and deliver timely.
- Assist in pre-event setup through various duties.
- Assist in post event breakdown.
- Follows direction of Commissary Lead and Concession Management at all times.

### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education and Experience**

- 6 months experience food and beverage environment or warehouse environment preferred.
- High School Diploma or equivalent desired.

### **Skills and Abilities**

- Good oral communication skills and the ability to read, write and communicate effectively in English.
- Excellent hospitality and customer service skills, service standards, guest relations and etiquette.
- Desire to work as a team and get the job done.
- Mature judgment and professionalism in handling all matters

### **Certificates, Licenses, Registrations**

- ServSafe certification a plus.

**Physical Demands** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Lift over 100 pounds at a time, perform various activities such as constant standing, walking, frequent bending, reaching, kneeling and squatting
- Ability to work in a noisy environment

### **Hours of Work**

- Flexible part-time schedule including some long shifts, nights, weekends and holidays on an on-call basis.

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**NOTE:** The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.